



## ILEMBE DISTRICT MUNICIPALITY ILEMBE UMASIPALA WESIFUNDA

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### INVITATION TO SERVE ON THE AUDIT COMMITTEE

iLembe District Municipality which is strategically positioned for Development and Economic growth in KZN hereby invites suitable qualified persons in Financial Management, Legal, Administration & Governance, Performance Management, Engineering fields to serve as members of the Audit Committee in accordance with section 166 of the Local Government Municipal Finance Management Act, 2003 and Regulation 14 of Local Government: Municipal Planning and Performance Management Regulations; 2001.

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#### **MINIMUM REQUIREMENTS:**

- Postgraduate qualification in Accounting, Internal/ External auditing; or
- Relevant Tertiary Qualification in the following fields:
  - Legal;
  - Administration & Governance (i.e. Internal Audit, Risk Management, IT, Human Resources, Planning);
  - Performance Management;
  - Project Management;
  - Engineering
  - Environmental Management
- Membership with recognized professional bodies;
- Minimum of 5 years' experience at a management level;
- Qualification as a Chartered Accountant, Certified Internal Auditor will serve as added advantage.
- Extensive experience as a member of an Audit Committee in the local government and/or public sector will serve as added advantage
- Extensive experience in financial management, forensic auditing and performance auditing will serve as added advantage.

## **COMPETENCIES/ SKILLS:**

The members of the audit committee should at least meet the following competencies:

- Ability to communicate effectively, to lead and participate in the discussions.
- Sound knowledge and understanding local government is essential.
- A good understanding of the treatment of allegations and investigations
- A good understanding of the audit committee position in the governance structures, its role and responsibilities.
- A thorough understanding of service delivery priorities and the operations of a municipal institution.
- A good understanding/ expertise in the treatment of allegations and investigations;
- The utmost integrity, objectivity and the ability to contribute to a transparent administration and good governance.
- The ability to address current challenges in a changing municipal environment.
- The ability and capability to conduct the Audit Committee affairs efficiently and effectively, have a sound knowledge of issues affecting Local Government, with proven expertise/skills and experience.
- The necessary professional acumen, strong leadership and personal qualities in business and community.
- The ability to build relations and communicate effectively with stakeholders, including Council, its Sub-Committees, Management and Staff, Internal and external Auditors, National and Provincial Treasury.

**In addition to the above, candidates should demonstrate experience in participating in governance structures and should be able to dedicate time to the activities of the municipality. Preference will be given to applicants with experience in serving on Audit Committees.**

## **KEY RESPONSIBILITIES:**

**The Audit Committee will be expected to:**

- Advise the Municipal Council, the Political Office-bearers, the Accounting Officer and management staff of the municipality on various matters as listed in section 166 of the Municipal Finance Management Act.
- Review the Annual Financial Statements to provide the Council of the municipality, with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness and its overall level of compliance with applicable legislation.
- Respond to Council on any issues raised by the Auditor-General.
- Perform all other duties as required by section 166 of the Local Government Municipal Finance Management Act of 2003 and Municipal Planning and Performance Management Regulations of 2001.
- Review the municipality's performance management system and make recommendations to the council.

## TERM OF OFFICE AND REMUNERATION

The term of office of the appointed candidate will be for a period of three-year, after which it will be reviewed at the discretion of Council. Persons appointed to the Audit Committee will be remunerated at rates determined by the Municipal Council from time to time.

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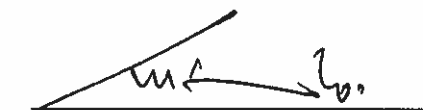
Interested persons should not have any business or contractual dealings with the municipality or its entity. This is to ensure that audit Committee members remain independent and objective from any Municipal activities during the period of appointment on the Audit Committee.

Applicants are encouraged to use the **Application Form** (attached on this advert). Applications, together with all supporting documents (CV, qualifications, ID) must be scanned and e-mailed to [audit.vacancies@ilembe.gov.za](mailto:audit.vacancies@ilembe.gov.za). Vetting process will be undertaken prior to appointment.

Enquiries are to be directed to **Manager: Internal Audit** at this e-mail address [audit.vacancies@ilembe.gov.za](mailto:audit.vacancies@ilembe.gov.za) or on this telephone number (032) 437 9394.

The closing date for submission of application forms and supporting documents is **Friday the 19<sup>th</sup> of March 2021 @ 16h00**. **No late, faxed and/or incomplete applications will be considered.**

Should you not be contacted by this office within three (3) months after the closing date, kindly consider that your application was not successful.



**MUNICIPAL MANAGER**  
**N.G. KUMALO**

