



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

## REQUEST FOR PROPOSALS

### SUPPLY, DELIVERY AND INSTALLATION OF OFFICE FURNITURE AND EQUIPMENT AT THE SANGWENI TOURISM INFORMATION CENTRE

Enterprise iLembe hereby invites proposals for the Supply, Delivery and Installation of Office Furniture and Equipment .

The Terms of Reference is available for download from the Enterprise iLembe Website, free of charge: [www.enterpriseilembe.co.za](http://www.enterpriseilembe.co.za). Alternatively, please e-mail your request for Terms of Reference to Ms K vd Linde; e-mail: [kerry@enterpriseilembe.co.za](mailto:kerry@enterpriseilembe.co.za); Tel: 032-946 1256.

Please place your completed proposal in a sealed envelope endorsed **“PROPOSAL FOR OFFICE FURNITURE AND EQUIPMENT”** in the Tender Box at Sangweni Tourism Centre, Cnr Link Road & Ballito Drive, Ballito on or before **25 May 2023 at 11h00**.

All proposals will be evaluated and adjudicated in terms of the approved Supply Chain Management Policy of Enterprise iLembe using the 80/20 points system as set out in the 2022 Preferential Procurement Regulations. Enterprise iLembe reserves the right not to accept any or portion of a proposal received under this call or give reasons for doing so.

**Please note:** All proposals must be submitted by hand to the tender box as no e-mailed or fax submissions will be accepted. Bidders using a courier service to deliver documents are responsible for ensuring that such delivered documents are physically deposited in the tender box before the tender closure. Tenders must be submitted during office hours as stated in the terms of reference. **No submissions will be accepted after the closing date and time, as stipulated above.**

Mr L Mncube

Chief Executive Officer  
Enterprise iLembe