Items

**All Furniture -Melamine -Colour BALSA or similar / exluding Existing Boardroom Server				
Ground Floor	Requirements	Qty	Size	Sample design or similar
Office 1 ICT Office	2 way Cluster Desk with drawers	2	1600mm x 800mm & 400mm High screen (Grey)	
Balsa	Office Chairs	2	Black Ergonomic mid back Breathable Black Mesh Back Black Upholstered High Density Foam Swivel & Tilt Mechanism Straight Nylon Base	
Office 3 Finance Manager				
Balsa	L Shape Desk with Drawers	1	1600x1200x400 lockable credenza	
Office 5 Finance Office				
	Cluster Desks with Drawers	2 x 4 (seat 8)	1600 x 1000mm with 2 drawers and black desk screens	
Balsa	Office Chairs	8	Black Ergonomic mid back Breathable Black Mesh Back Black Upholstered High Density Foam Swivel & Tilt Mechanism Straight Nylon Base	
Balsa	Lockable Filing Cabinets	2	2 door 3 shelf lockakable 182cm High, 40cm Deep or 80cm Wide	
Balsa	Open Filing Shelves	2	40 Depth × 60cm or 80cm Width × 122 cm Height	

Reception visitor seating		l		
	Reception soft seating Chairs	4	800 H x 750W Green Blue Fabric	
Filing Room	Lockable Cabinets /Finance & (5 tier Adjusable storage Shelves (70 x 30 x 150 cm) (Black)	
Storeroom	Shelving Racks	4	5 tier Adjusable storage Shelves (70 x 30 x 150 cm) (Black)	**************************************
	Manager L Shape Desk with Drawers	1	1800 x 900 Executive Desk with pedastal with 1600 x 400 credenza	
	Filing Cabinet	1	2 door 3 shelf lockakable 182cm High, 40cm Deep or 80cm Wide	
	Visitor Chairs	2	Width: 58 cm Depth: 56.5 cm Seat Height: 46 cm Height: 91 cm	
Office 7 Marketing and Comms Balsa	Standard Desk with drawers	1	1800mm x800mm with Pendenza	
	Cluster Desk	1	1600mm x 800mm & 400mm High screen (Grey)	
	Office Chairs	3	Black Ergonomic mid back L:60cm W:56cm H:87- 97cm	

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	Visitor Chairs	2	Width: 58 cm Depth: 56.5 cm Seat Height: 46 cm Height: 91 cm	
	Shelf - Files	1	40 Depth × 60cm or 80cm Width × 122 cm Height	
	Lockable Filing Cabinet	3	2 door 3 shelf lockakable 182cm High, 40cm Deep or 80cm Wide	
Office 8 Executive Projects Balsa	Manager L Shape Desk with Drawers	1	1800 x 900 Executive Desk with pedastal with 1600 x 400 credenza	
	Executive Chair	1	Mesh Back Adjustable Ergonomic Lumbar Support and Adjustable headrest	
	Visitor Chairs	2	Black Ergonomic mid back L:60cm W:56cm H:87- 97cm	
Office 9 CoSec Balsa	Manager L Shape Desk with Drawers	1	1800 x 900 Executive Desk with pedastal with 1600 x 400 credenza	
	Lockable Filing Cabinet	1	2 door 3 shelf lockakable 182cm High, 40cm Deep or 80cm Wide	The second secon

	Executive Chair Visitor Chairs	2	Mesh Back Adjustable Ergonomic Lumbar Support and Adjustable headrest Width: 58 cm Depth: 56.5 cm Seat Height: 46 cm Height: 91 cm	
	1 bar Fridge (office of Exec PA)	1	93L White Bar Fridge Width: 475 Height: 850 Depth: 445	
Office 11 CEO Balsa	Executive L Shaped Desk with Drawers	1	1800 x 900 Executive Desk with pedastal with 1600 x 400 credenza	
	Executive Chair	1	Mesh Back Adjustable Ergonomic Lumbar Support and Adjustable headrest	
	Visitor Chairs	2	Width: 58 cm Depth: 56.5 cm Seat Height: 46 cm Height: 91 cm	
	Lockable Filing Cabinet	1	2 door 3 shelf lockakable 182cm High, 40cm Deep or 80cm Wide	
New Boardroom	Boardroom Table	1	1800-3000 x 800-1200 (Oval) (6 Seater)	

Balsa	Boardroom Chairs (suitable for the 8 Seater Boardoom table)	8	Durable and stylish nylon backrest Practical and comfortable	
	Screen	1	Parrot Tripod Projector Screen 2440x1850mm (View 2340x1750mm) SC0175	
	Server (must match same 8 seater boardroom table)	1	1650 x 450 x 900 mm 4 door /2 shelves inside	11 11
Existing Boardroom	Server cupboard	1	York Mahogany Bar Fridge Server equipped with ventilation hole for fridge 1600L x 600D x960H	
	Fridge	1	93L White Bar Fridge Width: 475 Height: 850 Depth: 445	
	Microwave	1	Grill Microwave Oven with Healthy Steam, 28L	ICOD The state of
Balsa	Reception desk	1	2000mm L x 1500mm D x 1100m H	CONN