



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the Region Enterprise iLembe seeks to fill the position and accordingly invites suitably qualified and experienced applications for the positions below:

CHIEF EXECUTIVE OFFICER (Ref CEO 01/2024)

5 YEAR FIXED TERM CONTRACT

In terms of Section 93J of the Municipal Systems Act, the Board of Enterprise iLembe seeks to appoint a suitably qualified and experienced individual for the position of Chief Executive Officer.

Higher Education Qualification: A Postgraduate Degree in Commerce and/or Finance and/or Economics and/or Public Administration and/or Equivalent qualification. Master's degree relevant to the Trade & Investment sector will be an advantage.

Work Related Experience: At least 6 years relevant experience in Executive and Strategic Management within Trade & Investment Promotion/Marketing/Business Development space. Strong business acumen and a history of providing visionary leadership at the executive level. Experience in dealing with the Business Sector and Public Sector at multiple levels. Experience and success in motivating, recruiting, developing, retaining, and mentoring high performance, mission-driven, and results-oriented teams. Understanding of both rural and urban cultural dynamics and socio-economic needs. Proven track record in capital raising for development projects.

Key Attributes and Skills Sought: High-level of integrity, initiative and passion, a team player who is assertive and confident, Outstanding leadership, interpersonal, negotiations, concept and analytical skills, ability to recognize opportunities and drive change, ability to lead and implement transformation initiatives. Proficiency in English and isiZulu.

Key Responsibilities: Provide overall executive strategic leadership to the management and staff of the Agency, Business modelling and strategy development for economic growth and development of the key priority sectors, Ensure effective management capacity for the Agency to realize its strategic goals, Interface with the shareholder, local industry players and local municipalities on driving the Agency mandate, Ensure that the operations of the Agency are run effectively and in accordance with national and provincial legislation and the policies and procedures as approved by the Board, Deliver effective mandate specific delivery plans to the Board, as detailed in the approved Strategy of the Agency and implement monitoring, evaluation and performance management systems and procedures, Ensure effective financial management in respect to the MFMA, Companies Act and other relevant legislation, Develop funding models for the Agency's financial sustainability, Ensure that the relationship between the Agency and its stakeholders are open, transparent and co-operative.

EXECUTIVE MANAGER: STRATEGY, FUND RAISING, BUSINESS INVESTMENTS & RETENTION (Ref EMS 02/2024)

5 YEAR FIXED TERM CONTRACT

Executive Manager: Strategy, Fund Raising, Business Investments & Retention with a proven track record in developing and implementing a fundraising strategy to drive income growth and further implement and oversee external marketing campaigns, tourism destination promotion, public relations and communications across the Entity's core sectors of Agriculture, Tourism, Manufacturing and Property and Construction.

Higher Education Qualification: A Postgraduate Degree in Marketing and/or Finance and/or Economics and/or Business Development Studies and/or Equivalent qualification. Masters degree relevant to the Entity's core business sectors ie. Agriculture, Tourism, Manufacturing and Property and Construction sector will be an advantage.

Work Related Experience: At least 5 years relevant experience in Corporate and/or Project Finance, Investment & Corporate Finance and/or Structured Finance and/or Project Management and/or financial services and/or business strategy. Experience in presenting compelling and appropriate picture of market situation, drawing value chains, market and distribution maps as appropriate; identifies industry trends and drivers. Experience and success in motivating, recruiting, developing, retaining, and mentoring high performance, mission-driven, and results-oriented teams, with strong insights into streams of management activities relevant to Marketing, Communication and Stakeholder Management, Business Development, Fund Raising, Internal Audit and Research (as an added advantage).

Key Attributes and Skills Sought: Drive organizational Strategic planning – guide the process of developing unit plans; enhance/implement treasury systems, process, procedures, tools & control systems; ensure timeous reporting; implement controls;

manage and support audits; participate in management forums. Comfortable undertaking research on different sectors to support the long-term fundraising and communications strategy. Constantly improve business plans; investigate and analyze funding requirements; monitor overall progress.

Key Responsibilities: Lead in formulating strategies and operational programs for private sector development and PPP promotion by coordinating with sector divisions, Private Sector Operations Department, and in consultation with relevant government agencies. In collaboration with the CEO develop, oversee, and direct the fundraising for Enterprise iLembe with definitive financial targets and clear approach for achieving them. Knowledge and skill in applying internal auditing and accounting principles, practices and Risk based auditing techniques. Ability to utilise sound business understanding and experience to develop strategic communications programs to foster relationships with internal and external stakeholders, ensuring alignment with the values and strategic goals of the company.

EXECUTIVE MANAGER: PROJECTS (Ref EMP 03/2024)

5 YEAR FIXED TERM CONTRACT

The preference is for candidates who are technically and financially sound with experience in an economic development environment. The candidate must possess strong project management skills in Agriculture, Tourism, Manufacturing and Property and Construction.

Higher Education Qualification: Project Management qualification (Minimum NQF level 7), Commerce/Business Administration or appropriate Local Economic Development degree. BTech/BSc/BEng in Civil Engineering will be an added advantage.

Work Related Experience: At least 5 years relevant experience in project management and local economic development. Proven ability to complete projects according to outlined scope, budget, and timeline. Experience in raising finance for project implementation. Knowledge and thorough understanding of best practice project management methodologies

Key Attributes and Skills Sought: Drive organizational Strategic planning – guide the process of developing unit plans; enhance/implement treasury systems, process, procedures, tools & control systems; ensure timeous reporting; implement controls; manage and support audits; participate in management forums. Comfortable undertaking research on different sectors to support the long-term fundraising and communications strategy. Constantly improve business plans; investigate and analyze funding requirements; monitor overall progress.

Key Responsibilities: Manage stakeholder relationships with all stakeholders including government (national, provincial and local) as well as with the private sector and local communities, Provide strategic guidance to project managers, coordinate strategic intelligence and identification of enterprise development opportunities in the district, Identify and Package projects for funding, SMME & Entrepreneurship Development and Promotion.

Additional Requirement for all positions: Valid unendorsed Driver's License with own vehicle, preferred.

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Enterprise iLembe subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act: 55 of 1998. Please note: The Company reserves the right not to make an appointment to any advertised position. No late applications will be considered. Psychometric and other assessments may be used as part of the selection process and all shortlisted candidates will be required to be available for the tests. If you have not been contacted within 1 month of the closing date as mentioned above, kindly deem your application unsuccessful.

Interested person should forward their applications together with a detailed CV and certified copies of your qualifications, drivers' licence and Identity document to recruitment@enterpriseilembe.co.za. All enquiries related to the positions must be directed to the Executive Manager: Corporate Services Ms Minenhle Mavuso during office hours at 032 946 1256. The closing date for submissions is **Tuesday 20 August 2024, 12h00**.

Nkosenhle Mngadi (Mr)
Chairperson of the Board
Enterprise iLembe